

ASSESSING	EVIDENCE	JUDGEMENT	E ☑	NE ☑
STUDY SKILLS Task 1 – Use of email <u>Learning Outcome</u> <i>Use key computer applications effectively</i>	Lecturer sends an email to students requesting a reply within 2 days	Reply is received within 2 days of sending		
	Student makes at least three postings to the course email group. <ul style="list-style-type: none"> Post 1 is made during the <i>Use of email</i> assessment task Posts 2 & 3 are made during the <i>Introduction to Sustainability Assessment Task</i> 	Post 1 is made on - topic of interest		
		Post 2 is made on – the Story of Stuff <ul style="list-style-type: none"> Student states their opinion on the video 		
		Student makes comment on other peoples perspectives, and contributes to the general discussion.		
		Post 3 is made on – the Story of Stuff by the student's group <ul style="list-style-type: none"> Group states their findings 3 sources are referenced 		
		Post 3 is made on – the Story of Stuff by the student's group <ul style="list-style-type: none"> Group states their findings 3 sources are referenced correctly using good APA style 		2
	Student is able to log-in to the course email group and update their profile information	Student has changed their “Nickname”		
	Lecturer sends an email to students with an attachment	Student is able to open the attachment, and replies to the email stating something out of the file that they could not otherwise know		
E = / 5 NE = / 4				